



# GOVERNMENT OF SINDH



## PRE-QUALIFICATION DOCUMENT FOR CONSTRUCTION COMPANIES/FIRMS

### “Integrated Municipal Solid Waste Management Project Larkana Municipal Corporation, Larkana District (Phase1)”

#### Work

3. Supply of Specialized Solid Waste Machinery / Vehicles.

#### Client:

Sindh Solid Waste Management Board  
D-47, Block-2 Clifton, Karachi  
Ph #02135372982-4  
Fax # 02135863029  
E-mail: info@sswmb.gos.pk

# **SINDH SOLID WASTE MANAGEMENT BOARD**

## **BRIEF**

Sindh Solid Waste Management Board has been established by an act of the Provincial Assembly for effective Integrated Solid Waste Management in Sindh and use the solid waste for power generation composting, recycling and providing proper disposal of the same in sanitary engineered landfill sites. SSWMB is embarking in garbage collection from door to door and construction of garbage transfer stations, material recovery facilities, construction of composting facilities and energy generation etc. SSWMB has arranged necessary funds from Govt. of Sindh to start the project.

Reputable and well-established construction companies/ Firms registered with Pakistan Engineering Council are invited to apply for participation in the prequalification process and submit the prequalification documents.

Sindh Solid Waste Management Board intends to prequalify companies / Firms for execution of following work;

### **Required work:**

#### **3. Supply of Specialized Solid Waste Machinery / Vehicles.**

The Contractors, who desire to participate, may Contact the following address:

Sindh Solid Waste Management Board  
D-47, Block-2 Clifton, Karachi  
Ph # 02135372982-4  
Fax # 02135863029  
E-mail: info@sswmb.gos.pk

## IN GENERAL

1. The Companies/Firm shall furnish all details including their experience in the Application Format only and if the space provided is not sufficient, particulars shall be furnished in Annexure and such details shall be mentioned in the respective columns of the Application Format. The authorized person of the companies / Firms shall sign in all the pages of the application with seal of the company / firm.
2. Companies / Firm should submit Application along with company profile / Brochure as mentioned in Advertisement.
3. No costs incurred by the applicant in applying, in providing necessary clarifications or attending discussions or site visits will be reimbursed.
4. The Companies / Firm shall provide documentary proof with respect to the prequalification criteria along with the application form.
5. Incomplete application without proper proofs for establishing their credentials will be liable for rejection and no correspondence will be entertained in this regard.
6. The evaluation shall be based mainly on the eligibility criteria, other factors like timely completion, resources of the applicant, pre-qualification with other institutions/ works etc, manpower & logistical support of the applicant, their financial capabilities, quality consciousness, works of similar nature completed or in hand etc. If found necessary, the contractor shall make arrangements for inspection by the client or the consultant of any of the works undertaken by them.
7. Applications received after the due date and time shall be rejected.
8. Sindh Solid Waste Management Board expects that Construction companies / Firms should furnish all the required documents to ensure a transparent and genuine evaluation, so it is necessary to fill in the Pre-Qualification documents meticulously and sign & stamp each and every page.
9. Fill in the Pre-Qualification Documents in writing in ink or type.
10. Pre-qualification documents can be obtained from the office of Board on any working day up to **9<sup>th</sup> September, 2015** during office hours. Last date for submission of documents is **10<sup>th</sup> September, 2015** up to 2:00 PM. These shall be publically opened on same day at 3:00 PM.

11. As the pre-qualification process is completed, it would be informed to all the participants about the status of evaluation and afterwards tenders will be invited from pre-qualified firms / contractors.

12. The Prequalification document can be obtained on payment of **Rs: 5,000/- (Five thousands)** in shape of Demand draft / Pay order in favour of the Sindh Solid Waste Management Board.

***For any query, please contact the Executive Director (OPS), Larkana Sindh Solid Waste Management Board.***

Sindh Solid Waste Management Board  
D-47, Block-2 Clifton, Karachi  
Ph # 02135372982-4  
Fax # 02135863029  
*E-mail:*  
*info@sswmb.gos.pk*

**ELIGIBILITY CRITERIA**  
**For S.No.3. Supply of Specialized Solid Waste Machinery / Vehicles.**

S. No	Required by Sindh Solid Waste Management Board	Marks	Confirmed by the bidder		Accepted/ not accepted by Technical Evaluation Committee
			YES	NO	
1	Original equipment manufacturer / assembler and having plant / factory in Pakistan with branches / regional offices at least in three cities in interior Sindh.	10			
2	On submission a valid certificate from the truck manufacturer that in the past you have supplied similar vehicles with their manufactured chassis.	10			
3	Vehicles manufactured / assembled / supplied more than 05 similar type of vehicles to all over Pakistan. In support Purchase List should be attached.	10			
4	On submission of satisfactory performance letter of at least 5 users / customers who have been using your manufactured / assembled Machinery for the last 2 or more years.	10			
5	On submission of authority letter from the O.E.M, for authorized dealer of their (vehicles) / product in Pakistan.	10			
6	On submission of confirm following information: 1- body fabrication facility 2- baking paint facility 3- own design office facility 4- mobile workshop 5- body building certificate	5			
7	On submission of proof of successfully / executed / completed single handed job of supplies of minimum 10 units or worth Rs. 250 Million of	5			

	Machinery / Specialized Vehicles. Provide contract details.				
8	Firm established more than 10 years and manufacturing same types of machinery.	5			
9	On submission detail of the super structure / body in CBU (complete built up) form. Attached relevant documents.	5			
10	On submission following documents: 1- National tax certificate 2- GST certificate 3- Professional Tax certificate	5			
11	Work Facility: Detail to be provided methodology of repair / assembling / servicing of Solid Waste Management Machinery, workshop facility, fully equipped with machine & tools for repair of Solid Waste Management Machinery having following accessories: a- lath machine b- drill machine c- air compressor d- pneumatic tools e- plate bending machine f- welding plant g- shaper machine h- surface grinding machine i- electric grinders j- tools for fabrication work k- list of safety equipment such as helmet, safety goggles, hand gloves etc	5			
12	a- <b><u>Working Capital (total current assets less current liabilities)</u></b> i- Rs. 05 million and above ii- Rs. 4 million and above iii- Rs. 3 million and above iv- below 3 million b- <b><u>Turnover (gross</u></b>	5			

	<p><b>revenue) of last three years</b></p> <p>i- Rs. 5 million and above  ii- Rs. 4 million and above  iii- Rs. 3 million and above  iv- below 3 million  c- You have submitted bank certificate mentioning that your firm's turn over annually is over 100 Million and can perform single handed job worth Rs. 150 Million ( bank letter should be sealed and addressed to the Secretary Sindh Solid Waste Management Board.</p>				
13	<p>On submission of confirmation document that during technical evaluation of the offer the committee would make a surprise visit of your facility to ascertain all the relevant documents provided with the offer and ready to demonstrate one prototype of unit for test and trial already in use with some customer or ready stock.</p>	10			

**\* 0-5 marks will be given to those bidders who have 100% compliance to above criteria.**

\* Minimum qualifying marks is 70%.

\* The prequalification request should be accompanied with the following.

1- Complete product / Material technical details

2- Source of product and standard compliance

3- Experience details and other information are deemed necessary as mentioned below.

i) Company profile.

ii) List of engineers & technical staff.

iii) List of machinery.

iv) Factory place ownership evidence.

v) Suppliers / manufacture having **3-S** facilities (Sales, Services, Spare Parts) in three cities of interior Sindh

Applicants scoring 70% will only be considered for pre-qualification.

## COMPANY'S LETTER HEAD

### APPLICATION FORM

To  
Executive Director (OPS)-IV  
Sindh Solid Waste Management Board  
D-47, Block-2 Clifton, Karachi

Dated \_\_\_\_\_ the \_\_\_\_\_ 2015

**Subject: Pre-qualification for Supply of specialized Solid Waste Machinery / Vehicles.**

Dear Sir,

Kindly find herewith the documents as required in the advertisement published in daily \_\_\_\_\_, Dated: \_\_\_\_\_, 2015 for subject work.

1. We accept that if we are prequalified only then we shall be asked to participate in the tender.
2. We understand that the client has a right to reject any or all tenders as per PPRA rules.

With regards

Yours faithfully  
For \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

Seal:



**NAME OF WORK:      PREQUALIFICATION OF FIRMS / CONTRACTORS**

**1. Name of the Applicant** :

Address :

Office Telephone No :

Residence Telephone No :

Mobile No :

Fax No :

E-Mail :

**2. Details of the applicant**

a. Status of the Firm:

*(Whether Company / Partnership / proprietary):*

b. Name of the Proprietor / Partners / Directors with professional: Qualifications, if any):

I)

II)

c. Year of establishment :

**3. Whether registered with PEC** :

If Yes, No & Date :

(Attach Certificate)

**4. Registration with Tax Authorities:**

(Furnish copies of recent Income-tax returns)

a) Income-tax :

b) GST :

**5. Standing of Firm:**

Registration of Firm since last: \_\_\_\_\_ Years

## 6. Principal Technical personnel, their qualification & Experience

S.N	Name	Qualification	Experience	Particulars of similar nature Work done	Employed in your Firm since	Any other

**7. List of other technical staff, their qualification & Experience:**

S.N	Name	Qualification	Experience	Particulars of Work done	Employed in your Firm since	Any other

## 8. List of relevant equipment's

The applicant shall furnish list of various equipment relevant to the job and facilities etc, including testing lab equipment's in possession with the firm.

S.N.	Type of equipment	Make	Capacity	Quantity

*\*Attach extra sheet if needed.*

**9. Details of works executed Supplier during last 5 (five years) (please mention only such works which qualifies for the required work, for which you have applied)**

S N	Name & location of Work	Work executed for (name of the organization with address, concerned office & telephone no)	Estimated value of work	Nature of work in brief	Actual Value of the works	Stipulated time for completion	Actual time for completion	If work left Incomplete or terminated (furnish reasons)

**Note:** Copies of satisfactory completion certificate obtained from the client shall be attached.

**10. Details of similar working hand:**

*Note: Copies of work order obtained from the client shall be attached.*

S.N	Name & location of Work	Work executed for (name of the Organization with address concerned office & telephone no)	Estimated value of work	Nature of work in brief	Work start Date	Stipulated time for completion	Present status of work / Progress

**11. Turn-over of the Company / firm (Please attach copy of audited balance sheet, profit and loss account for five years).**

<b>S.N.</b>	<b>Year</b>	<b>Turn-over</b>
	2013-14	
	2012-13	
	2011-12	
	2010-11	
	2009-10	
	<b>Average</b>	

**12. Registration / Enlistment with Government, Public Sector / Private organization for similar work.**

<b>S.N</b>	<b>Name of the Organization</b>	<b>Nature of Works</b>	<b>Value of Works</b>	<b>Date of Registration / Enlistment</b>



What are your fields of core competence? Mention the fields on preference basis

i) \_\_\_\_\_

ii) \_\_\_\_\_

iii) \_\_\_\_\_

**13.** Furnish the names of three clients / persons (minimum) to whom the major works carried out in the last five year by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

SN	Name of the Official	Organization & Address	Contact Numbers

## **DECLARATION**

1. It is confirmed that all the information furnished by me/us in this application is correct to the best of knowledge & belief.
2. I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexure.
3. I / we agree that the decision of committee in selection will be final and binding to me / us.
4. I / we have read the instructions appended to the proforma and I / we understand that if any false information is detected at a later date the committee is at liberty to act in a manner it feels deemed fit.

Place: SIGNATURE OF THE APPLICANT, NAME & DESIGNATION.

Date:

SEAL OF ORGANISATION

TOTAL NO OF PAGES ENCLOSED:  
(PLEASE NUMBER ALL THE PAGES):

**Checklist** (To be filled by Applicants)

1.	Have you signed in all the sheets?	Yes / No
2.	Whether copy to other text is enclosed?	Yes / No
3.	Whether enclosed proof for year of establishment?	Yes / No
4.	Whether proof for average annual financial turnover enclosed?	Yes / No
5.	Whether documentary proof for having undertaken the qualifying works is enclosed?	Yes / No
6.	Whether documentary proof for having completed the works of similar nature is enclosed?	Yes / No
7.	If yes, Number of certificates enclosed	