

## Sindh Solid Waste Management Board

### Government of Sindh

### Expression of Interest

The Sindh Solid Waste Management Board plans to hire the services of a reputable registered Firm/ Institute/ Organization to undertake Recruitment Test of Technical posts i.e. Director GTS/ Director Waste to Energy/ Director treatment & Disposal/ Director Business & Development / Director Procurement & Contract Management/ Deputy Director (Composting/ Landfill/ waste to Energy/ RDF/ Monitoring & Evaluation/ Legal/ Coordination/ IT) Assistant Director (GTS/ Monitoring & Evaluation/ Legal), for contractual appointment. The broad objective of the test is to ensure recruitment of above said technical posts on merit through transparent process.

The test will be conducted in Karachi for approximately 400 to 600 candidates. The Firm/ Institute/ Organization is expected to provide high quality professional services in the following areas:

- To prepare the database for all the received applications from the candidates.
- To check the applications the candidate received to them Sindh Solid Waste Management Board (SSWMB) and prepare the data of eligible candidate.
- Prepare admit cards of the candidate and issue to them under intimation of SSWMB
- Disseminate information about delivery of admit cards to SSWMB
- Entertain the registered complaints of non-delivery of admit card if any
- Develop question paper for each category of post mentioned above based on the areas of curricula identified by procurement Committee of SSWMB.
- Take the responsibility for secure and timely delivery of question papers to the authorized test center on the day of test;
- Deploy sufficient, appropriate and experienced staff to authorized center for monitoring and collection of answers copies, conduct analysis and submit report to SSWMB;
- Take responsibility for generating merit list of the candidate for each category of the posts.

For above mentioned activities, SSWMB, Government of Sindh, invites "Expression of Interest (EoI)" from eligible Firms/Institutes/organizations which satisfy under mentioned criteria;

#### **Eligible Criteria**

1. Registered organization under relevant law,
2. Registered with income tax department,

3. Registered with Sindh Revenue Board,
4. Overall demonstrable experience of more than 5 years (from the date of registration) of professional services for social sector data collection and analysis,
5. Have requisite skills and demonstrable experience of similar work (testing, marking, data processing and empirical analysis),

Short listing of the desired firms will be based on following criteria:

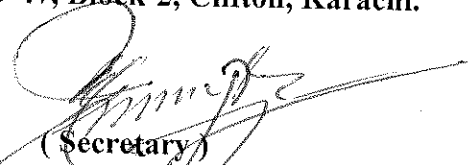
S. No.	Area of Expertise	Score
1	The organization's track record-presence in development sector / Education Centre (1 point for each year)	10
2	Evidence of earlier test conduct and relevant activities that demonstrates understanding and experience in the assignment (One test previously conducted for at least 1000 candidates will be scored 20 points for a maximum for three tests)	60
3	Key staffing with experience in similar managed assignments	30

The qualifying score is 70 marks. The firm/institute/organization may associate with other individuals and organizations to enhance their qualifications. The eligible firm/institute/organization should indicate, their interest by providing information indicating that they are qualified to perform the services (including brochures, description of similar assignments; experience in similar conditions; availability of appropriate skills among permanent and other staff; copy of registration; present organogram; information regarding offices and their geographical coverage). All the interested firms/institutions are required to send all the above mentioned documents in hard and soft formats to the address mentioned below. This information will be used to short list firms. Request for proposals will be issued to short-listed firms/institutes/organizations only.

The Expression of Interest (EOI), complete in all respects, must be delivered to this office on or before 20<sup>th</sup> November, 2015.

Firms/Institute/Organizations will be selected in accordance with the SPPRA Rules 2010.

**Office Address: Sindh Solid Waste Management Board, D-47, Block-2, Clifton, Karachi.**

  
(Secretary)

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