



GOVERNMENT OF SINDH



PRE-QUALIFICATION DOCUMENT FOR CONSTRUCTION COMPANIES/FIRMS

“Integrated Municipal Solid Waste Management Project Larkana Municipal Corporation”, Larkana District (Phase1).

Work

6. **Complaint Management System. PEC Category C-6 or above and in code of discipline (EE-02,EE-09).**

Client:

Sindh Solid Waste Management Board
D-47, Block-2 Clifton, Karachi
Ph# 02135372982-4
Fax # 02135863029
E-mail: info@sswmb.gos.pk

SINDH SOLID WASTE MANAGEMENT BOARD

BRIEF

Sindh Solid Waste Management Board has been established by an act of the Provincial Assembly for effective Integrated Solid Waste Management in Sindh and use the solid waste for power generation composting, recycling and providing proper disposal of the same in sanitary engineered landfill sites. SSWMB is embarking in garbage collection from door to door and construction of garbage transfer stations, material recovery facilities, construction of composting facilities and energy generation etc. SSWMB has arranged necessary funds from Govt. of Sindh to start the project.

Reputable and well-established construction companies / Firms registered with Pakistan Engineering Council are invited to apply for participation in the prequalification process and submit the prequalification documents.

Sindh Solid Waste Management Board intends to prequalify companies/ Firms for execution of following work;

Required work:

6. Complaint Management System. PEC Category C-6 or above and in code of discipline (EE-02,EE-09).

The Companies / Firm who desire to participate, may Contact at the following address:

Sindh Solid Waste Management Board
D-47, Block-2 Clifton, Karachi
Ph # 02135372982-4
Fax # 02135863029
E-mail: info@sswmb.gos.pk

IN GENERAL

1. The Companies/Firm shall furnish all details including their experience in the Application Format, only and if the space provided is not sufficient, particulars shall be furnished in Annexures and such details shall be mentioned in the respective columns of the Application Format. The authorized person of the companies / Firms shall sign all the pages of the application with seal of the company's / firm.
2. Companies / Firm should submit Application along with company profile / Brochure as mentioned in Advertisement.
3. No costs incurred by the applicant in applying, in providing necessary clarifications or attending discussions or site visits will be reimbursed.
4. The Companies / Firm shall provide documentary proof with respect to the prequalification criteria along with the application form.
5. Incomplete application without proper proofs for establishing their credentials will be liable for rejection and no correspondence will be entertained in this regard.
6. The evaluation shall be based mainly on the eligibility criteria, other factors like timely completion, resources of the applicant, pre-qualification with other institutions/ works etc, manpower & logistical support of the applicant, their financial capabilities, quality consciousness, works of similar nature completed or in hand etc. If found necessary, the contractor shall make arrangements for inspection by the client or the consultant of any of the works undertaken by them.
7. Applications received after the due date and time shall be rejected.
8. Sindh Solid Waste Management Board expects that Construction companies / Firms should furnish all the required documents to ensure a transparent and genuine evaluation, so it is necessary to fill in the Pre-Qualification documents meticulously and sign & stamp each and every page.
9. Fill in the Pre-Qualification Documents in writing in ink or type.
10. Pre-qualification documents can be obtained from the office of Board on any working day up to **9th September, 2015** during office hours. Last date for submission of documents is **10th September, 2015** up to 2:00 PM. These shall be publically opened on same day at 3:00 PM.

11. As the pre-qualification process is completed, it would be informed to all the participants about the status of evaluation and afterwards tenders will be invited from pre-qualified firms / company.

12. The Prequalification document can be obtained on payment of **Rs: 5,000/- (Five thousands)** in shape of Demand draft / Pay order in favour of the Sindh Solid Waste Management Board.

For any query, please contact the Executive Director (OPS), Larkana Sindh Solid Waste Management Board.

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ELIGIBILITY CRITERIA
For S.No.6 Complaint Management System. PEC category
C-6 or above and in code of discipline (EE-02, EE-09).

1. The Firm / company may be an individual or joint venture / Consortium Firm.
2. The Company / Firm particularly lead partner must be PEC registered in category noted above, having up to date renewal and corresponding certificate.

(PROCUREMENT AND INSTALLATION E&M EQUIPMENTS & CUSTOMIZED SOFTWARE CMS)

SSWMB intends to establish Complaint Management System. The details of the project background and other relevant information is presented in the subsequent paragraphs. The purpose of the invitation is to provide complaint management and rapid response system through Surveillance System and integrated command & control system. Applicants to submit their Pre-qualification documents to set-up and provide the complete solution for complaint management system.

The shortlisted applicants will assist in setting up a complaint management and surveillance system in the area which would involve the design, supply, installation, testing, commissioning, 24/7 basis and effective and state-of-art IP-based integrated complaint management and surveillance operation centre.

The overall aim of the programme is to improve SWMB's operational efficiency by deploying an efficient complaint management and surveillance system using up-to-date technology that will enable to adopt more efficient working practices and new operating concepts. The role of the SWMB will not be fundamentally changed by the introduction of the above system; the objective being to relate the roll is being carried out from both process and performance perspectives. In progressing towards greater efficiencies, one of the aims is to bring together various elements of SWMB operation to work as a more unified team. The operations will integrate the Command, Control, and Communication functions Services areas:

- Emergency Call Centre (ECC) – ECC will be handling all incoming and outgoing public complaint
- Dispatching Centre (DC) – DC will dispatch, monitor and support of operational areas of integrated solid waste management
- Strategic Operations & Monitoring Suite (SOMS) – SOMS will proactively and intelligently monitor the public spaces and will include:
 - Video Management System responsible for displaying video streams Video-Based Incident Detection system based on intelligent analysis of the video streams of the CCTV Cameras.
- Video Wall Management System (and video wall) to display video streams on the video wall
- CCTV Control – CCTV Control will operate as a receiving and recording point for CCTV images that are available to the CCTV matrix. Images can be displayed and, where appropriate, passed into the SOMS and CMC at that centre for viewing at work-stations and/or for display on the video-wall. CCTV Control will also monitor all facilities including in-house premises.
- Crisis Management Centre (CMC) – CMC will plan and manage all the pre-planned and spontaneous major events through a defined escalation process to contain and manage

a situation or an event through a clearly defined command structure. It will contain integrated tools that merge information in an environment that provides leadership quick and accurate data to evaluate situations.

The technology solution must provide the following major components effectively:

- Command and Control System - including Command and Control and Management, Digital Recording and Archiving, Camera installation and Surveillance and power and connectivity.
- Implementation and Fit-out – including Data Centre fit-out, structured cabling, furniture and desktop as well as system integration and testing.

Command and Control System

The Command and Control system should include a suite of components. It should provide the main functionality for the real-time management of incidents, resources and major events. The supporting applications provide facilities for maintaining the data required for Command and Control to operate with clearly defined and documented interfaces such that these components can be replaced by equivalent components where these exist already or will become available in the future. The Command and Control system should be able to be accessed via either a full application client or a browser client through Internet. The full application client will be deployed in the centre environment where performance and the ability for screens to update dynamically in real time are critical. For elsewhere, the browser should provide a subset of core functionality including the ability to display incident and solid waste management / operation details.

3. Scope of Work

The proposed work of SSWMB's has been divided into different packages. This package includes all of the following works.

4. Procurement, Installation, Testing and Commissioning of Electrical & Information Technology Equipment and Customized Complaint Management System. Requests have been sought herewith for the Prequalification from eligible firms/Companies

5. Eligibility: Valid registration with Pakistan Engineering Council in the Category C-06 with having Codes of discipline EE-02, EE-09 and EE-07.

SELECTION PROCESS (For Item No 6)

Committee shall evaluate the pre - qualification applications based on the eligibility criteria set forth below and shall short list the applications based on the following criteria.

S. No.	Details	Marks 100
A.	Profile of firm/ Company	
i.	Name, address, telephone, fax number and email address of firm / Companies	
ii.	Ownership and Organizational structure of the firm	
iii.	Year of Establishment (One mark for Every two years)	05
B	Experience and Past Performance	
i.	List of similar assignment with cost, undertaken in the last five years (3 for each assignments)	15
ii.	List of assignments executed in similar geographical condition (3 for each assignments)	15
C	Key Personnel Qualification & Experience	
i.	Academic Qualification (Marks 05 for basic qualification, additional 3 for Masters and 2 for PhD)	25
ii.	Experience – number of similar assignment with length of experience be mentioned	30
D	Equipment Equipment proposed for the Project	
i.	Details of relevant equipment, owned by the firm/ Company	03
ii	Details of relevant equipment, to be obtained on lease by the firm / Companies	02
E	Financial	
i.	Documentary evidence of financial worth, bank statement or audited accounts of the last five years	
ii.	Annual turnover of the last five years	05
iii.	Income tax of the last five years	
	Total	100 marks

Minimum Qualifying Score = 70 marks

COMPANY'S LETTER HEAD

APPLICATION FORM

To
Executive Director (OPS)-IV
Sindh Solid Waste Management Board
D-47, Block-2 Clifton, Karachi

Dated _____ the _____ 2015

Subject: Pre-qualification of Companies/Firms for Complaint Management System.

Dear Sir,

Kindly find herewith the documents as required in the advertisement published in daily _____, Dated: _____, 2015 for subject work.

1. We accept that if we are prequalified only then we shall be asked to participate in the tender.
2. We understand that the client has a right to reject any or all tenders as per PPRA rules.

With regards

Yours faithfully
For _____

Authorized Signature

Seal:

NAME OF WORK: PREQUALIFICATION OF FIRMS / COMPANY

1. Name of the Applicant :

Address :

Office Telephone No :

Residence Telephone No :

Mobile No :

Fax No :

E-Mail :

2. Details of the applicant

a. Status of the Firm:

(Whether Company / Partnership / proprietary):

b. Name of the Proprietor/ Partners/ Directors with professional: Qualifications, if any):

I)

II)

c. Year of establishment :

3. Whether registered with PEC :

If Yes, No. & Date :

(Attach Certificate)

4. Registration with Tax Authorities:

(Furnish copies of resent Income-tax returns)

a) Income-tax :

b) GST :

5. Standing of Firm:

Registration of Firm since last: _____ Years

8. List of relevant equipment's

The applicant shall furnish list of various equipment relevant to the job and facilities etc, (equipment's in possession of companies / Firm).

S.N.	Type of equipment	Make	Capacity	Quantity

**Attach extra sheet if needed.*

11. Turnover of the Company / firm (Please attach copy of audited balance sheet, profit and loss account for five years).

S.N.	Year	Turn-over
	2013-14	
	2012-13	
	2011-12	
	2010-11	
	2009-10	
	Average	

12. Registration / Enlistment with Government, Public Sector / Private organization for similar work.

S.N	Name of the Organization	Nature of Works	Value of Works	Date of Registration / Enlistment

What are your fields of core competence? Mention the fields on preference basis

i) _____

ii) _____

iii) _____

13. Furnish the names of three clients/persons (minimum) to whom the major works carried out in the last five year by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

SN	Name of the Official	Organization & Address	Contact Numbers

DECLARATION

1. It is confirmed that all the information furnished by me/us in this application is correct to the best of knowledge & belief.
2. I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexure.
3. I / we agree that the decision of committee in selection will be final and binding to me / us.
4. I / we have read the instructions appended to the proforma and I / we understand that if any false information is detected at a later date the committee is at liberty to act in a manner it feels deemed fit.

Place: SIGNATURE OF THE APPLICANT, NAME & DESIGNATION.

Date:

SEAL OF ORGANISATION

TOTAL NO OF PAGES ENCLOSED:
(PLEASE NUMBER ALL THE PAGES):

Checklist (To be filled by Applicants)

1.	Have you signed in all the sheets?	Yes / No
2.	Whether copy to other text is enclosed?	Yes / No
3.	Whether enclosed proof for year of establishment?	Yes / No
4.	Whether proof for average annual financial turnover enclosed?	Yes / No
5.	Whether documentary proof for having undertaken the qualifying works is enclosed?	Yes / No
6.	Whether enclosed proof for valid PEC registration certificate in required category and discipline?	Yes / No
7.	Whether documentary proof for having completed the works of similar nature is enclosed?	Yes / No
8.	If yes, Number of certificates enclosed	