



**Government of Sindh  
Sindh Solid Waste Management Board**

**NOTICE INVITATION OF BIDS**

Sindh Solid Waste Management Board Government of Sindh having its present Office at Bungalow No. D-47, Block-2, Clifton, Karachi intends to shift and establish an office as per strength and organogram of the Board. Invitation of bids are invited from the interested firms/ parties / contractors to take up works civil / interior designing of office space on turnkey basis.

**Scope of Work**

A firm / contractor / company having experience in the areas of Civil / interior designing, interior decoration, finishing, plumbing, electrical, air-conditioning, furniture/fixture and other allied works related to the office measuring 6,820 sq. ft.. located at 2<sup>nd</sup> floor, POF Complex, Sarwar Shaheed Road, Karachi.

**Eligibility of Firm for participation:**

The interested firms / contractors / companies are required to submit their applications alongwith the following documents/ information:

- i. Name of the firm, / contractor / company / address and telephone No., Fax No. and name of the key person/ss.
- ii. Proof of valid registration with Pakistan Engineering Council (PEC).
- iii. Details of similar works and cost, completed during the last 05 years with completion certificates.
- iv. Details of similar works and cost, in hand with proof (commencement order must be provided).
- v. List of tools, Plants, Equipments, Machineries etc.
- vi. List of qualified technical and non-technical personnel with their bio-data /C.V.
- vii. Financial status with proof of last one year, Bank statement and last three year Tax Assessment/ Balance Sheet.
- viii. National Tax No, GST Number, Registration Number with SRB (Sindh Revenue Board).
- ix. Certificate to the effect that the firm / contractor / company is not involved in litigation with any Department (Government/ Semi- Government Autonomous or other Clients).
- x. An undertaking on stamp paper by the firm / contractor to the effect that "Neither the firm/contractor nor its Directors/ stakeholders as a whole or as a part of the company/ organization", have ever been blacklisted/ defaulted with any Government Agency/ Department/ Organization and also that the information supplied by the firm/ contractor is correct.

### Procedure of Procurement

The Bid shall comprise a single package containing two separate envelopes on following Two Stage – Two Envelope Bidding procedure, under Rule 46(4) of SPPRA-2010.

a) First Stage:-

- (i) Each envelope shall contain separately the financial proposal and the technical proposal;
- (ii) The envelopes shall be marked as "FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL" in bold and legible letters to avoid any confusion;
- (iii) Initially, only the envelope marked as "TECHNICAL PROPOSAL" shall be opened;
- (iv) The envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of Sindh Solid Waste Management Board without being opened;
- (v) The technical proposal shall be discussed with all the Bidders or their Representatives present together with reference to Sindh Solid Waste Management Board's technical requirements;
- (vi) The Bidders, if willing to meet the requirements of Sindh Solid Waste Management Board, shall be allowed to revise their technical proposals following these discussion; and
- (vii) The Bidders, if not willing to conform their technical proposal to the revised requirements of Sindh Solid Waste Management Board, shall be allowed to withdraw their respective bids without forfeiture of their Bid security.

b) Second Stage:-

- (i) The Bidders who are willing to confirm to the revised technical specifications and whose bids have not already been rejected shall submit a revised technical proposal and supplementary financial proposal according to the revised technical requirement;
- (ii) The revised technical proposal along with original and supplementary financial proposals shall be opened, after allowing sufficient time to Bidders to incorporate the agreed upon changes, at a date, time and venue announced by the Sindh Solid Waste Management Board; and
- (iii) The Sindh Solid Waste Management Board shall evaluate the whole proposal in accordance with the evaluation criteria and if the Bid found to be the lowest evaluated Bid the same shall be accepted.

### Bid Document:

Tender Documents will be available from date of publication on SPPRA Website to 14<sup>th</sup> July 2015 during office hours from the office of Assistant Director (Finance), Sindh Solid Waste Management Board (SSWMB), D-47, Block-2, Clifton, Karachi



on payment of Tender Fee of Rs. 5,000/- (Non-refundable) in shape of Bank Demand Draft/ Pay Order in favour of Sindh Solid Waste Management Board.

Alternatively these can be download from SPPRA website [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) or SSWMB website [www.sswmb.gos.pk](http://www.sswmb.gos.pk) and tender fee can be submitted separately at the time submission of the bid.

### Earnest Money

Interested firms/ parties/ contractors must submit 2% of quoted bid in the shape of Pay Order in favour of Drawing & Disbursing Officer, Sindh Solid Waste Management Board, Govt. of Sindh (Refundable).

### Deadline for Submission:

Interested firm/ parties/ contractors can apply in accordance with Sindh Public Procurement Rules, 2010 after obtaining bid documents, submit their offers / proposals duly completed in all respects according to the SPPRA, Rules, 2010 at following address latest by 15<sup>th</sup> July, 2015 at 11.00 A.M.

Presentations on the proposal would be required from the firms / parties / contractors at any time after 7 days of the closing date.

### Place & Schedule

The bides shall be opened in the Committee Room of Sindh Solid Waste Management Board at Bungalow No. D-47, Block-2, Clifton, Karachi on 15<sup>th</sup> July, 2015 at 11:30 AM in presence of representatives of the firms participated in bidding process.

Incomplete applications will not be entertained. Procuring Agency may reject any or all bids subject to the relevant provisions of Sindh Public Procurement Rules 2010. If at any stage concealment/distortion of facts is detected, it would be sufficient cause to reject the bid(s).

For site visit of (both sites) or for any convenience or facilitation required to visit the premises, please contact to the Secretary, Sindh Solid Waste Management Board at Bungalow No. D-47, Block-2, Clifton, Karachi, Telephone: (+92-21) 35863026-28, Fax: (021) 3586 3029.

Managing Director  
Sindh Solid Waste Management Board  
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